

RECORD OF PROCEEDINGS

TOWN COUNCIL TOWN OF MANZANOLA, COLORADO November 12, 2025

The Town Council of the Town of Manzanola, State of Colorado, met in regular session, 301 North Park Street, Manzanola, Colorado at the hour of 5:00 p.m. There being present for the call of roll and for the “Pledge of Allegiance” the following persons:

- **MAYOR:** Shirley Adams
- **TRUSTEES:** Beverly Jimenez, Amy Holland
- **ABSENT:** Jay Alexander, Danny Chavez, Victor Lopez
- **ALSO PRESENT:** Cynthia Smith, Jeanne Smith, Kris Baylor, Kenny Wilson, Lawrence Armijo

ARK VALLEY HOSPICE

Jessica Rivera and Mary Walter were present representing hospice care. TRUSTEE JIMENEZ read the proclamation on hospice which was signed by Mayor Adams

APPROVAL OF MINUTES

Mayor Adams asked if there were any corrections or additions to the minutes of October 8, 2025. TRUSTEE JIMENEZ MOVED, TRUSTEE HOLLAND SECONDED a motion to approve minutes. Motion carried.

DEPARTMENT REPORTS

Kenny Wilson and Lawrence Armijo reported:

- A written report showing: Meter readings and checking for water leaks. Watering and mowing parks. Working at cemetery on roads and weeds. Tree was cut down behind the old town shop on Beaty Street and trimmed the tree in front by Trujillo’s Tree Service.

Victor Lopez reported:

- Busy with local daytime and late-night calls. Officer Lopez is taking vacation time off next several days.

TRUSTEE HOLLAND MOVED, TRUSTEE JIMENEZ SECONDED a motion to approve department reports. Motion carried.

CORRESPONDENCE

- None

OLD BUSINESS

- Letter was received from the IRS on November 3 stating town will be receiving a tax credit through the Inflation Reduction Act.
- Michael Yerman and Teale Hemphill SCEDD) are working on burnt house project. They have applied for a Brownfields grant to help clean up. Two people will be coming on November 13 to check for asbestos and will be estimating what needs to be done for the clean-up.
- Cemetery veteran flags were placed for the week of Veterans Day with 25-30 High School students and Superintendent Judd, and 4 veterans from different towns, project was organized by Brad Roe the Otero County Veteran Supervisor. The Manzanola FFA Club has a clean-up day at cemetery doing an excellent job of cleaning the front fence line and repairing the fence under direction of sponsor Becky Ball. Thank you, letter was mailed to the FFA. Wooden crosses are being made by Lawrence and Kenny to mark the back south block #24. There is 19 unmarked graves being worked on in that block.

NEW BUSINESS

- CDOT Grant-MMOF final application has been emailed in for the sidewalk request.
- TRUSTEE HOLLAND MOVED, TRUSTEE JIMENEZ SECONDED a motion to approve the \$36,216 Gallagher Insurance for next year. Motion carried.
- Budget was presented to each trustee with the figures for next year, any questions or changes can be addressed to Clerk Baylor or Mayor Adams. The budget will be voted on at the December meeting.
- TRUSTEE HOLLAND MOVED, MAYOR ADAMS SECONDED a motion to appoint TRUSTEE JIMENEZ to the CML Policy Committee. Motion carried.

APPROVAL OF BILLS AND PAYROLL

TRUSTEE JIMENEZ MOVED, TRUSTEE HOLLAND SECONDED a motion to approve October bills and payroll. Motion carried.

EXECUTIVE SESSION

No executive meeting was held

ADJOURN

TRUSTEE HOLLAND MOVED, TRUSTEE JIMENEZ SECONDED a motion to adjourn the meeting at 5:30 pm. Motion carried.

PUBLIC COMMENT

- NONE

TOWN CLERK AND RECORDER

MAYOR